***TEAM MEETING SUMMARY WEEK 1***

# **22/02/2018 (THURSDAY)**

***ACHIEVE DURING THE MEETING***

* Finalise which program(s) will be used for the final project
* Initial Problem Space Dissected
* Team Positions Decided
* Next meeting time decided
* Assured each member was comfortable with the GitHub workspace

***DISCUSSION DURING THE MEETING:***

* Team Agreement will need to be uploaded by the 27/2/18 to both the Tutor and team members
* Contact Tutor to receive ‘Team Number’ so that we may self-enrol our Team on Blackboard
* Organise available meeting times
* Ensure Tutor has successfully joined the GitHub Workspace

***GOALS FOR NEXT TIME:***

* Understand the problem space more
* Prepare a List of Client Requirements
* Prepare a List of Features for the client